

RMS

Chief, RI/DD/P

16 APR 1958

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Chief, Records Management Staff

Procurement of Safe Filing Equipment for Overseas Use

1. In a recent memorandum from the Chief, Supply Division, Office of Logistics, our concurrence has been requested in the procurement of 257 safe filing cabinets for overseas use. They estimate this amount will be a nine months supply.

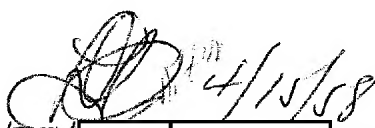


2. Before I can certify on a purchase order for these filing cabinets, I need to know the following:

a. Does the amount of 257 represent DD/P requirements for overseas use during the next nine months?

b. What do you anticipate the DD/P requirements for the calendar year 1959 will be?

3. I will appreciate an early reply as this information will be needed in our discussions with the Office of Logistics.

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